

|                                    |                                 |   |  |                 |                                |                 |               |
|------------------------------------|---------------------------------|---|--|-----------------|--------------------------------|-----------------|---------------|
| <b>Center Name:</b><br>MY KELLY    |                                 | <b>Address:</b><br>2408 Hillcrest<br>Carlsbad, NM 88220 |  |                 | <b>Phone:</b><br>(575)885-5865 |                 |               |
| <b>License Number:</b><br>29148    | <b>Issue Date:</b><br>11/1/2016 | <b>Expiration Date:</b><br>10/31/2017                   | <b>Type:</b><br>2 Star Group Child Care Home |                 | <b>Status:</b><br>Licensed     |                 |               |
| <b>Capacity</b>                    |                                 |   |  |                 | <b>Census</b>                  |                 |               |
| Over Age 2: 8                      | Under Age 2: 4                  | Night Care: 0   | Playground: 0                                | Over 2: 3       | Under 2: 0                     |                 |               |
| <b>Days and Hours of Operation</b> |                                 |   |  |                 |                                |                 |               |
|                                    | <u>Monday</u>                   | <u>Tuesday</u>  | <u>Wednesday</u>                             | <u>Thursday</u> | <u>Friday</u>                  | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times:                     | 05:30 AM                        | 05:30 AM  | 05:30 AM                                     | 05:30 AM        | 05:30 AM                       | Closed          | Closed        |
| Closing Times:                     | 06:30 PM                        | 06:30 PM  | 06:30 PM                                     | 06:30 PM        | 06:30 PM                       |                 |               |
| <b># of Classrooms:</b><br>1       | <b>Purpose:</b><br>Semi-Annual  |   | <b>Date:</b><br>02/17/2017                   |                 | <b>Time:</b><br>09:30 AM       |                 |               |
| <b>Comments</b>                    |                                 |   |  |                 |                                |                 |               |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure   |               |
|---|---------------|
| 8.16.2.31 A LICENSING REQUIREMENTS                                  | Not Inspected |
| 8.16.2.31 B CAPACITY OF A HOME                                      | Compliance    |
| 8.16.2.31 C INCIDENT REPORTING REQUIREMENTS                         | Not Inspected |
| Administrative Requirements   |               |
| 8.16.2.32 A ADMINISTRATIVE RECORDS                                  | Compliance    |
| 8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT            | Not Inspected |
| 8.16.2.32 C PARENT HANDBOOK   | Not Inspected |
| 8.16.2.32 D CHILDREN'S RECORDS                                      | Not Inspected |
| 8.16.2.32 E PERSONNEL RECORDS                                       | Compliance    |
| 8.16.2.32 F PERSONNEL HANDBOOK                                      | Not Inspected |
| Personnel & Staffing  |               |
| 8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS                     | Compliance    |
| 8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING                       | Compliance    |
| Services & Care of Children   |               |
| 8.16.2.34 A GUIDANCE  | Compliance    |
| 8.16.2.34 B NAPS OR REST PERIOD                                     | Compliance    |
| 8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS        | Compliance    |
| 8.16.2.34 D DIAPERING AND TOILETING                                 | Compliance    |
| 8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | Compliance    |
| 8.16.2.34 F NIGHT CARE  | N/A           |
| 8.16.2.34 G PHYSICAL ENVIRONMENT                                    | Compliance    |

|   |                                 |                            |
|---|---------------------------------|----------------------------|
| <b>Center Name:</b><br>MY KELLY   | <b>License Number:</b><br>29148 | <b>Date:</b><br>02/17/2017 |
| <b>Services &amp; Care of Children</b>  |                                 |                            |
| 8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT   |                                 | Compliance                 |
| 8.16.2.34 I EQUIPMENT AND PROGRAM   |                                 | Compliance                 |
| 8.16.2.34 J OUTDOOR PLAY  |                                 | Compliance                 |
| 8.16.2.34 K SWIMMING, WADING AND WATER  |                                 | N/A                        |
| 8.16.2.34 L FIELD TRIPS   |                                 | N/A                        |
| <b>Food Service</b>   |                                 |                            |
| 8.16.2.35 B MEALS AND SNACKS  |                                 | Not Inspected              |
| 8.16.2.35 C MENUS   |                                 | Compliance                 |
| 8.16.2.35 D KITCHENS  |                                 | Compliance                 |
| 8.16.2.35 E MEAL TIMES  |                                 | Not Inspected              |
| <b>Health &amp; Safety Requirements</b>   |                                 |                            |
| 8.16.2.36 A HYGIENE   |                                 | Compliance                 |
| 8.16.2.36 B FIRST AID REQUIREMENTS  |                                 | Not Inspected              |
| 8.16.2.36 C MEDICATION  |                                 | Not Inspected              |
| 8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES   |                                 | Not Inspected              |
| 8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES   |                                 | N/A                        |
| <b>Buildings, Grounds &amp; Safety</b>  |                                 |                            |
| 8.16.2.38 A HOUSEKEEPING  |                                 | Compliance                 |
| 8.16.2.38 B PEST CONTROL  |                                 | Not Inspected              |
| 8.16.2.38 C MECHANICAL SYSTEMS  |                                 | Compliance                 |
| 8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL                                      |                                 | Compliance                 |
| 8.16.2.38 E EXITS   |                                 | Compliance                 |
| 8.16.2.38 F TOILET AND BATHING FACILITIES   |                                 | Compliance                 |
| 8.16.2.38 G SAFETY COMPLIANCE   |                                 | Compliance                 |
| 8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES |                                 | Compliance                 |
| 8.16.2.38 I PETS  |                                 | Not Inspected              |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

RNF 10:45 AM

02/17/2017

Mythi Kelly

02/17/2017

Surveyor: Rosalyn Gonzalez

Date

Facility Rep: My Kelly

Date